



**FORM ACCL-PC6
ACCL THIRD-PARTY LABORATORY APPROVAL
PROCEDURE AND CHECKLIST FOR IN-HOUSE TESTING
AHRI CERTIFICATION PROGRAM FOR AIR-COOLED (ACCL)
WATER CHILLING PACKAGES**

Third Party Laboratory: _____
Date of Review: _____
Results: _____

Instructions to AHRI Representatives: The following Third-Party Laboratory (Laboratory) Approval Procedure and Checklist is to be used by the AHRI Representative to document the suitability of the third-party laboratory to conduct tests for the Air-Cooled (ACCL) Water Chilling Packages Certification Program at a Laboratory's Test Stand (Test Stand).

This Third-Party Lab Approval Procedure and Checklist is to be used in conjunction with the AHRI General Operations Manual (OM) for AHRI Certification Programs, the ACCL OM and the latest edition of AHRI Standard 550/590 (I-P) or AHRI Standard 551/591 (SI) (Standard). Where the AHRI General OM, the ACCL OM and this In-house Test Procedure and Checklist differ, the other documents shall prevail. The completed checklist shall be maintained by AHRI upon the completion of the review.

If the Third-Party Laboratory fails to comply with the conditions listed below:

- Notify AHRI
- Notify Third-Party Laboratory

REPRESENTATIVE INITIALS	DATA POINT (IF APPLICABLE)
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Pre-Visit: Third-Party Approval for In-House Testing

_____	_____	Provide documentation of the following:
		<ol style="list-style-type: none"> 1. ISO Standard 17025 accreditation 2. Sample test reports <ol style="list-style-type: none"> a. Participant's name and contact information b. Witness test report number c. Unit model number d. Trade name e. Compressor type f. Unit type (water-cooled or air-cooled) g. Refrigerant h. Volts i. Frequency j. Serial number k. Date(s) of test l. Summary of certified ratings including certified and measured values, rating ratio (%) and results of test m. Name of specific test loop on which test is conducted n. Summary of test observations and recommendations
_____	_____	Review documentation to confirm technical competency to the Standard

REPRESENTATIVE INITIALS DATA POINT (IF APPLICABLE)

Day of Visit: Third-Party Approval for In-House Testing

_____	_____	Upon arrival, request a brief meeting of the involved parties to review the following information: 1. Safety rules at the site 2. Instrumentation List Calibration Summary Sheet (to be placed in the project file)
_____	_____	Demonstrate ability to develop, publish, and administer a testing schedule that allows all selected equipment to be tested within the calendar year
_____	_____	Demonstrate required web-based tracking system
_____	_____	Calibration program <ul style="list-style-type: none">• Record keeping system• Traceability
_____	_____	ACCL Test Stand Approval – refer to Test Stand Approval Procedure and Checklist of Third-Party Laboratory
_____	_____	Proper equipment for handling of test samples is available

This checklist & all supporting documents have been reviewed & approved by:

PRINTED NAME OF REPRESENTATIVE

SIGNATURE OF REPRESENTATIVE

DATE